

SWSC Mathletes Fall Meeting
Tuesday, August 30
4:15 PM

I. Introduction and Attendance

- a. Present: Everyone! Meeting begins at 4:15 PM

II. SWSC Business

- a. Updated Mathletes by-laws handed out; no changes have been made although discussions to change bylaws had occurred at last year's Spring meeting
- b. New coaches from Thornwood (Rutkowski, Danielson)
- c. SWSC website through 8to18 exists; Mathletes is hosted on its own website but other activities are on 8to18
- d. Ian will revise the officer rotation to reflect changes that Eric has made on the SWSC Mathletes website due to LWN and Joliet leaving

III. Amend/Approve Minutes from Spring Meeting 2/16/16

- a. TT moves to approve minutes; TR seconds.
- b. Motion passes unanimously; minutes approved.

IV. Webmaster

- a. Updated contact information for coaches is posted on SWSC Mathletes website
- b. On website, you can send email to all coaches from a given school from the coaches directory itself
- c. All coaches (including assistant coaches) should ensure that they have the ability to access the website; new coaches have been provided with accounts and log-ins
- d. Know the spreadsheet; look through all tabs to be fully ready for the night of competitions. Print tally sheets, score sheets in case any snafus occur due to new spreadsheet. Pay attention to formatting and make sure things are correct (rooms, times, schools, etc).
- e. Remind—everyone in attendance received a reminder from Eric. Make sure both head coaches and assistant coaches (in particular anyone not in attendance at Fall meeting) has been receiving the updates.
 - i. Contact Eric if you need something sent to the coaches via Remind

V. Review Rotation of Officers

- a. All is good! Updates will be made upon the new cycle beginning in the 2020-2021 season

VI. Host Schedules

- a. Oral Judges Meeting will be at **6:00 PM** for 7-School Sites. Times for 6-School Sites will not be changed. Written judges meeting times will not be changed.
- b. Coaches should check schedules for the sites they will be at to make sure everything is okay.
- c. Number of judges can be balanced at Fall Meeting if there is a severe imbalance
- d. LWE schedule—D/G judge changing from LWW to Stagg

VII. Updates from Questions Writer/Statistician

- a. All the papers don't fit in brown folders!
- b. So, regular papers are in brown folders and each host will get 3 manila folders with alternate papers (1 folder for each round)
- c. 25 alternate papers for 6-school site, 30 alternate papers for 7-school sites

- d. Room numbers will be on the outside of folders containing subfolders for each round.

VIII. Question Distribution

- a. How are you getting the questions? This information is posted on the website.

IX. Discussion from Spring Meetings

- a. Two Sites
 - i. 2 rooms needed per competition unless hosts decides otherwise
 - ii. 1 judge in each room; team up to grade (for consistency)
- b. Review DQ procedure
 - i. Judges instructions have been updated to reflect changes to DQ procedure
 - ii. Eric will be updating the Mathletes Manual to reflect these changes
 - iii. Written judges need to reminded that the DQ procedure has been updated
- c. Functions Oral—needs to be eliminated/replaced
 - i. **Functions/Graphs replaces Functions in the 2018/2019, Conics to replace Functions/Graphs in 2017/2018**
 - ii. TT moves to accept the above, provided a reference TBD will be provided, LWW seconds; motion passed
 - iii. Lisa Parker will write Oral questions for Conic Sections
 - 1. Payment for Lisa Parker will have to be figured out

X. Traveling Trophies

- a. LWN and Joliet West won traveling trophies (oops!) (They're gone now)
 - i. We know where LWN trophy is.
 - ii. Trophies going to Sandburg (Blue) and HF (Red)

XI. Substitute Judges

- a. If you cannot supply judges, contact the host schools. You are still responsible for paying for them. Bring W-9 to host school.

XII. Other

- a. Alternates: What to do about having too many kids in the alternate rooms?
 - i. Add an extra judge and extra room, if possible, if hosting a competition.
 - ii. In future years, Eric will add a second alternate room to the contest schedule, based on data collected from this year. Tell judges in alternate rooms to do a count of students.
 - iii. Communicate about alternates. Make it work!
- b. Jim Aiu will be question writer through the 2018/2019 season.

XIII. Andrew moves to adjourn; TT seconds. Motion passes.